

London MASH Project Terms of Reference Borough MASH Local Delivery Group



Purpose and Roles

The **(Borough Name) MASH Local Delivery Group** has responsibility for improving safeguarding arrangements and promoting the welfare of children through the successful implementation of a Multi Agency Safeguarding Hub in (Borough Name).

The MASH Local Delivery Group is responsible for:

- approving the start of the project by committing (Borough Name) to the five core elements
- accepting the Project Initiation Document (PID), ensuring that the scope is sufficient for success and agreeing project tolerances
- supporting the Project Manager and project team to deliver on time
- providing the London MASH Project Board and (Borough Name) Local Safeguarding Children Board with assurances that the MASH has been delivered and all local stages have been met
- identifying finance and resources from within stakeholding organisations for successful MASH implementation

Members of the MASH Local Delivery Group will also take responsibility for working within their own organisations and service divisions to promote the MASH concept, communicate progress and overcome obstacles.

Membership

Name	Agency

Activities

- Agree with the Project Manager on that person's responsibilities and objectives.
- Provide overall guidance and direction to the project, ensuring that it remains within any specified constraints and tolerances.
- Review each completed stage.

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- Review and approve any exception plans.
- Provide or commission necessary resources (including time) to meet the demands of establishing MASH.
- Own any relevant project risks, taking responsibility for advising the Project Manager and group of their status and taking action, if appropriate, to reduce the impact.
- Approve any changes to the Project Plan.
- Contribute to and approve a final lessons learnt report.
- Confirm satisfactory completion of the project.

Meetings

For the lifetime of the project, the MASH Local Delivery Group will have regular and sufficient meetings to progress the agreed activities and outputs.

Governance

The MASH Local Delivery Group will report to the Chief Executive of (Borough Name) or his/her nominee(s) through locally agreed channels.

The MASH Local Delivery Group will apprise the London MASH Operational Delivery Group of progress and status.